



TABLET TRAINING – LEVEL 3 - FOR TEACHERS

COURSE OBJECTIVES

OVERVIEW

The Tablet is rapidly becoming a powerful and valued classroom tool for use in the class. When you integrate your tablet with classroom practices, you can get seamless access to content, resources for your learners and management and tracking of their students progress.

AT THE END OF THIS TRAINING YOU WILL BE ABLE TO

- Set up your tablet.
- Use and configure the web browser.
- Setup and use tablet Mail.
- Configure and use the Calendar, Contacts, and Reminders apps.
- Install third party apps from the App Store.
- Create and Manage Files on your tablet.
- Manage tablet security.
- Explore other tablet capabilities, settings, and general management and maintenance of your tablet

INFORMATION

Tel: 0861 2435352

Cost: R 00.00

Duration: 1 Day

SACE Points: 10 PD Points

Website: www.bhelela.com

Reg No: 2002/012340/07

Accreditation Number: PR12977

MODULES

CONNECTING, SHARING AND STORING

- The USB Connection
- Transferring Files
- Tablet storage
- HDMI connection

CUSTOMISING YOUR ANDROID TABLET

- Home screen customisation
- Tablet security

MAINTENANCE AND TROUBLESHOOTING

- The maintenance
- Battery care
- Help and troubleshooting
- Tablet FAQ

TIPS, TRICKS AND SHORTCUTS

- 10 top tips and tricks

THINGS TO REMEMBER

- Use dictation
- Orientation
- Keyboard suggestions
- Use a docking stand
- Google search



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