



TABLET TRAINING – LEVEL 1 - FOR TEACHERS

COURSE OBJECTIVES

OVERVIEW

The Tablet is rapidly becoming a powerful and valued classroom tool for use in the class. When you integrate your tablet with classroom practices, you can get seamless access to content, resources for your learners and management and tracking of their students progress.

AT THE END OF THIS TRAINING YOU WILL BE ABLE TO

- Set up your tablet.
- Use and configure the web browser.
- Setup and use tablet Mail.
- Configure and use the Calendar, Contacts, and Reminders apps.
- Install third party apps from the App Store.
- Create and Manage Files on your tablet.
- Manage tablet security.
- Explore other tablet capabilities, settings, and general management and maintenance of your tablet

INFORMATION

Tel: 0861 2435352

Cost: R 00.00

Duration: 1 Day

SACE Points: 10 PD Points

Website: www.bhelela.com

Reg No: 2002/012340/07

Accreditation Number: PR12977

MODULES

GETTING STARTED WITH YOUR TABLET

- Initial procedures
- Tablet exploration
- Where to keep your tablet

SWITCHING YOUR TABLET ON AND OFF

- Initial tablet activating and set up
- Unlocking the tablet
- Switching the tablet off end of day

HOW THE TABLET WORKS

- Basic operations
- The home screen
- Icons
- Apps Screen

CONNECTING WI-FI

- Using cellular data network
- Understanding Wi-Fi
- Share a cellular connection
- Bluetooth

EMAIL

- Tablet email
- Write an email message
- Message attachments
- Email configuration

